

StrawberryFields MarketPlace Exhibitors June 20 - 21, 2025 (Rain or Shine Event)

Friday, June 20 – 4:00pm – 9pm

Saturday, June 21 – 10:00am – 6:00pm



It's time again to prepare for the Cottage Grove Strawberry Fest and we are excited to invite you to participate in this years' StrawberryFields MarketPlace!

Eligibility

All Strawberry Fest vendors that plan to sell a product must have a valid Minnesota State Tax Identification Number. If you do not have one, one may be applied for by calling Minnesota State Sales Tax and Excise Division at (800) 657-3777 or (651) 296-6181. All vendors must collect and pay sales tax on each taxable sale made at the Strawberry Fest. **A Minnesota form ST-19 must be completed and returned with your application and fee.** It must be completed and returned to us before any sales can be made. The festival reserves the right to review entries and ask a vendor to leave the festival should their behavior be deemed inappropriate by the festival. The Strawberry Fest staff reserves the right to refuse or stop sales or free distribution of products before or during the festival, which it deems inappropriate to the festival.

Vendor Space

The Fest will allot space for each vendor in the designated area of the area that has been deemed appropriate. Payment of the application fee must accompany each application in order to reserve a space. Applicants must supply their own power, electrical cords, tents, tables, chairs, cleanup, safety rope, lighting (if needed) etc. Generators or other portable power supply units need to be stated in this application and may need to be inspected by the State Electrical Inspector. It is the vendor's responsibility to contact the electrical inspector at 651.493.1599, to arrange for an inspection, if required.

When you are filling out your application, please be sure to specify your specific space size requirements. If your set-up runs between sizes, you will need to go with the larger size. Within one week prior to the expo, each registered exhibitor will receive a number along with their assigned space within the mapped area. Remember, if you signed up for a 10x10 space, that is the space you will receive.

* Set-up times will run in increments starting 4 hours before the fest opens each day. **Once we have received your application and payment, you will be sent a link to sign up for your set up time arrival.** Signing up is required as Strawberry Fest will be providing volunteers to help you load and unload your products/booth items. Location priority is not guaranteed. Requests can be made, I will do my best to accommodate them, but a request is not guaranteed. Once you have unloaded your vehicle you will park in the back lot of Grey Cloud Elementary School. A map and loading/unloading instructions will be sent out to vendors within 1 week of the event.

** Set up on Saturday, June 21 is required to be done by 9:30 a.m. The Strawberry Fest parade starts at 10 a.m., and there is **NO PARKING ALLOWED** on the street (Indian Blvd) and no cars will be allowed to travel down Indian Blvd once the parade gets going. So all vendors are required to be at the Festival by 9:30 a.m.

*** It is allowed and encouraged that vendors keep their booths set up overnight on Friday, to alleviate having to take down and set up the following day. The area is not a secured area, but the Cottage Grove Police Department has a presence in the park all night. There are security cameras set up, and there are members of the Cottage Grove Strawberry Fest Committee on site until late into the night. We have had zero issues with anything being tampered with, and we take pride in this.

NonProfit Organizations

Charitable and nonprofit organizations may be eligible to receive a discount if they have the proper certifications. A 50% discount will be provided once the application is approved.



Cottage Grove Strawberry Fest
StrawberryFields MarketPlace Exhibitor Application
June 20 - 21, 2025 (Rain or Shine Event - no refunds)

*Business/Organization Name: _____

*Contact Person _____ *Phone # (Cell –contact on event day) _____

*Email _____ Website or customer contact for ads _____

Address _____ City _____ State _____ Zip Code _____

All communication will be by email except when urgent then you will be texted or called by cell phone.

DESCRIPTION OF PRODUCTS/SERVICES _____

Need a **Generator?** _____

	Size	Booth Cost
SPACE SIZE REQUIREMENTS:	() 10 X 10	\$ 125.00 plus
(The fee is non-refundable)	() 10 X 20	\$ 175.00 plus
	() 10 X 30	\$ 225.00 plus

Applications received after June 1, 2025 may not be able to be included on the website or any printed material.

***Applicants must supply their own power, lighting, electrical cords, tents, tables, chairs, cleanup, safety rope, etc. Keep in mind the concessions are set up along the walking path east of the building/shelter.*

I hereby indemnify the "Strawberry Fest" committee and the City of Cottage Grove; and I accept the participant guidelines and requirements included with this application regarding participation in the event.

Confirmation number if paying online _____
SIGNED _____ DATE _____

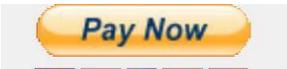
Indemnity

To the extent permitted by law, all vendors agree to protect, indemnify, defend and hold harmless, the City of Cottage Grove and their respective volunteers against all claims, losses, damages to persons or property and costs (including attorney's fees), arising out of or connected with the event, including but not limited to, the installation, removal, maintenance, occupancy or use of park premises or a part thereof, by vendor, except those claims arising out of the sole negligence or willful misconduct of the Fest volunteers.

Warranties

While the committee of the Strawberry Fest will make every effort to produce a successful festival, they cannot warrant the level of attendance, weather conditions, sales or any circumstances beyond their control. **(This is a Rain or Shine Event, no refunds)**

Online payment is available at http://www.cottagegrovestrawberryfest.com/business_expo.html



Click on the  and complete the info. Enter your confirmation number in the signature block above.

Please mail/email your completed application along with your check and ST-19 (if needed) form **no later than June 1, 2025 to: (Make checks payable to: Cottage Grove Strawberry Fest.)**

Cottage Grove Strawberry Fest
Attn: StrawberryFields MarketPlace
P.O. Box 512
Cottage Grove, MN 55016

If you should have questions or need more information, please contact Samantha Crabtree at 651.428.1581 or via email bizexpo@cottagegrovestrawberryfest.com or visit www.cottagegrovestrawberryfest.com